



Education Authority – South Eastern Region

BALLYVESTER PRIMARY SCHOOL

244 Killaughey Road, Donaghadee, Co Down, BT21 0NF

Tel: 02891 882121 www.ballyvesterps.org.uk

PRINCIPAL: MRS K HUNTER BEd (Hons) MTeach PQH (NI)

26th August 2021

Dear Parent/Guardian,

BREAKFAST CLUB

We have had an overwhelming response to our register of interest for Breakfast Club (issued in June 2021). Due to the large number of families wishing to avail of this service and following a risk assessment based on this information, we will only be able to provide adult supervision (no breakfast will be served) before school. We will call it our '**Morning Club**' and details are provided below:

- Morning Club will operate from 8.15am – 8.45am each morning
- Y1-3 pupils will be supervised by a Classroom Assistant in the Y1-3 Resource area/Library
- Y4-7 pupils will be supervised by a Classroom Assistant in Middle Room/ICT suite
- **Breakfast will not be served**
- Your child may wish to bring a snack to eat during this time
- At 8.45am your child will go to their classroom
- If the weather is good, the children may be supervised in the playground for part of the time
- Cost of Morning Club is £1 per child per day
- Parents are required to book their child into Morning Club in advance. This is to ensure that adequate staffing is in place.
- **Morning Club will commence on Monday 6th September 2021 at 8.15am**
- The Booking Form for 'Morning Club' will be live on the School App from Wednesday 1st September
- Bookings will close each Thursday at 3.00pm for the following week
- We would encourage you to book and pay for a month at a time to ensure your child has a place.

We will keep this provision under review and inform you if we can introduce breakfast or extend the time. If you have any queries, please do not hesitate to contact me.

Yours sincerely,

Katryna Hunter
Principal